

Table 7.1 ULB level Individual Capacity Development Plan

(To be sent by ULB to State Government)

Form 7.1.1 Physical

Name of ULB

FY

S. No	Name of the department/ Position	Total number of functionaries (officials/elected representatives) identified at start of Mission (2015)	Numbers trained during last FY(s)	Numbers to be trained during the current FY	Name(s) of Training Institute for training during the current FY	Cumulative numbers trained after completion of current FY.
1	Elected Representatives					
2	Finance Department					
3	Engineering Department					
4	Town planning Department					
5	Administration Department					
	Total					

Form 7.1.2 Financial

Name of ULB:

FY:

S.No	Name of the department	Cumulative funds released upto current FY	Total expenditure upto current FY	Unspent funds available from earlier releases	Funds required for the current FY to train the number given in Form 7.1.1
1	Elected Representatives				
2	Finance Department				
3	Engineering Department				
4	Town planning				

	Department				
5	Administratio n Department				
	Total				

Table 7.2 Annual Action Plan for Capacity Building

(to be sent by States to MoUD)

Name of State

Number of Mission cities in AMRUT

FY

Form 7.2.1 Fund requirement for Individual Capacity Building at ULB level

S. No	Name of the ULB	Total numbers to be trained in the current FY department wise						Name of the training institution (s) identified	Number of training programmes to be conducted	Funds required in current FY
		Elected Representative	Finance Dept.	Engineering Dept.	Town planning Dept.	Administration Dept.	Total			
1	ULB 1									
2	ULB 2									
3	ULB 3									
4	ULB 4									
Total										

Form 7.2.2 Fund requirement for State level activities

S.No	State level activity	Cumulative funds released upto current FY	Total expenditure upto current FY	Unspent funds available from earlier releases	Funds required for the current FY
1	RPMC				
2	UMC				
3	Others (e.g. workshops, seminars, etc), which are approved by NIUA				
4	Institutional				
Total					

Form 7.2.3 Total fund requirement for Capacity Building

S.No	Funds requirements	Individual	Institutional	RPMC and UMC	Others	Total
1	Total release since start of Mission (2015)					
2	Total utilized – Centre share					
3	Balance available- Centre share					
4	Amount required – Centre share					
5	Total funds required for capacity building in current FY					

Form 7.2.4 Details of Institutional Capacity Building

a. Is the State willing to revise their town planning laws and rules to include land pooling?

b. List of ULBs willing to have a credit rating done as the first step to issue bonds?

c. Is the State willing to integrate all work done in GIS in order to make GIS useful for decision-making in ULBs?

d. Is the State willing to take assistance for using land as a fiscal tool in ULBs?

e. Does the State require assistance to professionalize the municipal cadre?

f. Does the State require assistance to reduce non-revenue water in ULBs?

g. Does the State require assistance to improve property tax assessment and collections in ULBs?

h. Does the State require assistance to establish a financial intermediary?

i. Any other capacity assistance to implement the AMRUT Reform Agenda as set out in these Guidelines?

Table 7.3 Quarterly Score Cards for States
Financial and physical Progress on Capacity Building (ULB Level)
(to be sent by ULBs to State)

Name of ULB	Name of the department/ position	Physical		Financial		Balance funds available in current FY	Ahead (+) or behind proportionate target (-)
		Proportionate ULB Target	ULB achievement with respect to proportionate target	Proportionate funds allocated in current FY	Funds utilized as compared to proportionate target		
ULB-1	Elected Representative						
	Finance Dept.						
	Engineering Dept.						
	Town planning Dept.						
	Administration Deptt.						
ULB-2	Elected Representative						
	Finance Dept.						
	Engineering Dept.						
	Town planning Deptt.						
	Administration Dept.						

Table 7.4: Quarterly Score Cards for States
Financial and physical Progress on Capacity Building (State Level)

(to be sent by States to MoUD)

Total number of ULBs:

Quarter ending _____

Number of ULBs above/below proportionate target (from Table 7.3)	Name of the department/position	Physical		Financial		Total number trained, if relevant, upto quarter	Total funds utilized upto quarter
		Total Target in FY	Proportionate target upto quarter	Funds allocated in current FY	Proportionate target upto quarter		
Above	Individual training						
Below	Institutional Capacity Building						
	RPMC and UMC						
	Other – specify						
	Other – specify						